

GTAAN Meeting Notes, “Office of Disability Services”

Student Center Peachtree Rm. • 11:30 am – 1:00 pm • September 28, 2016

❖ **Welcome & Introductions**, Wes Kirkbride, GTAAN President

- Introduction of 1st time GTAAN attendees
- Overview of GTAAN Exec Board; contact information available on website
- Dates for the academic year posted – correction on October meeting date*

❖ **Announcements**, Lee Helmken, Health Promotions; Enid Steinbart, Math; Allison Noffsinger, OIE; Shannon Dobranski, C2D2

- Linear Algebra – MATH 1553 & MATH 1554
 - i. *Consider taking 4 hour linear algebra over 2 hour* – Encourage students to take MATH 1554 as many engineering majors & CS require this course, so when changing majors it can avoid future course substitutions
- Global Internship Program – Study abroad fair next Tuesday, October 4th; Scholarship deadline for summer programs, October 15th; German Day October 18th
- Majors Fair – October 20th; complete departmental information if attending and representing your major (see weekly emails from Shannon)
- Health Promotions – Health Promotions, CRC, & Stamps Health Services now all under the new umbrella of Community Well-Being; 3 health educators on-campus (Sexual Health, Alcohol, Women's Health); Dietician on-campus for nutrition; Survivor Advocates (Katie & Jennifer will come to discuss Haven and advisors' role in reporting and supporting students) unit on-campus; Support students to make healthy choices for their well-being; Health Promotions newsletter that GTAAN members can sign-up for or visit www.healthpromotion.gatech.edu; HAVEN & Alcohol.Edu deadlines in October and hold will be placed on accounts for those students who did not complete the e-trainings; Several committees available to support efforts on campus and would encourage involvement from each unit, so consider getting involved.
- Professional Development Sub-Committee – email Christen Steele (csteele@cc.gatech.edu) if interested in joining.
- Appreciative Advising Discussion Group – casual discussion group meeting twice per semester, sign up on the [Google Doc](#).

❖ **Disability Services**, Taffey Cunnien, Assistant Dean/Director; Rashad Morgan, Assistant Director

- Overview of Office
 - i. Formerly known as ADAPTS and a change in guard recently
 - ii. New location – Smithgall Building, Suite 123
 - iii. Testing Center, Smithgall Building Rm 265
 - iv. 600+ students registered; most prominent disabilities – ADHD, Psychiatric, Learning, & Chronic Medical; these most prominent are the invisible disabilities
 - v. Provide education and resource for access for students and staff
 - vi. Diversity includes disability – the largest minority group in the country is also one of the least represented.
- Services for Students with Disabilities
 - i. Student submits Request for Services and medical documentation
 - ii. Intake interview with staff member to determine appropriate accommodations. Use an interactive process to determine the process (direct result of federal amendment, self-reporting & intake)
 - iii. Provisional resources are available for students who need time for obtaining documentation; If students are worried about costs, they can speak to Disability Services for those reduced costs assessments
 - iv. Accommodation memo to share with faculty by student
 - v. Student is referred to university and community resources, in addition to accommodations; Rashad & Tanny are new so they're learning about resources at Tech, so feel free to share
 - vi. Types of Accommodations
 - 1. Priority Registration, Alternative Textbook format, extended test time up to double time, Extension of due dates
- Advising Information – Helpful hints for communicating with students
 - i. Ask students “Is there anything I need to know to help you be more successful in college.” Provide an opening for discussion.
 - ii. Students may disclose that they are registered with ODS. Others may disclose that they had academic support in high school, but thought they could “figure out” college on their own. Student

- iii. Make appropriate referrals to ODS and other campus resources that will help the student. Handout available and attached to minutes.
- iv. Ask the students what their accommodations are if they are registered with ODS. This information can help in selecting courses and preparing a course schedule.
- v. Emphasize the importance of accountability and communication
- vi. Talking with ODS staff and their professors to get accommodations met is vital to their success.
- vii. Encourage students to develop strong (and appropriate) self-advocacy skills.
- viii. Follow up all meetings with an email summarizing your discussion and all points of your meeting
- ix. Avoid discussing the student's issues anywhere other than in private
- o Advising Considerations
 - i. Do they want on-campus or virtual class options? (may be difficult for ADD, mobility issues, other health concerns)
 - ii. Should they be full-time or part-time? – sometimes a reduced load may count as full-time status (ODS can help with the status change based on their accommodation)
 - iii. Scheduling: Do they have enough time to get to the next class? Consider testing process.
 - iv. Do they have any transportation issues? Temporary accommodations exist for use of the Stingerette (ex. breaking foot skiing)
 - v. Are there any medical issues that should be taken into consideration in scheduling classes? Possible attendance issues? Are 8 am classes feasible?
 - vi. Give careful consideration to course selection. Identify courses that they will enjoy. Consider aspects of course instruction and faculty willingness to accommodations.
- o Q&A – educating students on submitting the memo and using the time to discuss these accommodations with faculty. Important for follow-up from student; Hope is that faculty include a note in their syllabi; Students don't always provide memo in a timely fashion and ODS is willing to help educate students & faculty

❖ **BS/MAT Program with GSU & BS/JM with Emory**, Susan Belmonte, C2D2 & Lynn Labuda, Emory Law

- BS/MAT (Masters of Arts in Teaching) - collaborative agreement allows GT students to apply for early admission to Georgia State and can take 6 graduate level credits at Tech; Students can come from any major and depending on the grade level wanting to teach, they may have
 - MAT can be completed in 3-6 semesters depending on the university
 - Must have 30-90 credits (excluding AP) & 3.0 GPA
 - If interested students, send to Susan Belmonte for more details.
 - Can also find information on the pre-teaching website
- BS/JM collaborative agreement
 - Early/conditional admissions in Junior year and they would then start first of required coursework
 - 30 credit hour program, 2 semesters FT or 2 years PT
 - 3 courses required in 1st year; can double count courses as free electives for BS and the JM degree
 - Customized course of study for how the JM will complement their BS degree, regardless of the major
 - Several concentrations (15-20) – see handout for the
 - For those interested in how law applies to their fields, but not interested in attending law school
 - Degree costs \$50,000 but the financial assistance of \$10000 per year is a benefit for students

❖ **Wrap-up**, Wes Kirkbride

- Kahoot Game
- Survey Monkey will be sent for attendees to give GTAAN feedback – check email later today.
- Please sign in!
- Happy Hour tomorrow, 9/29 at Ormby's
 - Next meeting (10/19) guests: GoogleDoc Jam & Registrar