

GTAAN Meeting Notes, “Professional Development for Advising”
Student Center Peachtree Rm. • 11:30 am – 1:00 pm • January 25th, 2017

❖ **Welcome & Introductions**, Wes Kirkbride, GTAAN President

- Introduction of 1st time GTAAN attendees
- Overview of GTAAN Exec Board; contact information available on website
- Dates for the academic year posted – please be aware of the updated March meeting moved to March 29th

❖ **Announcements**, Wes Kirkbride, Enid Steinbart, Allison Knox

- GTAAN Elections – Plan for elections timeline (nominations call) will be emailed out in the next weekly email to all advisors. Positions available will also be sent in the email regarding elections. You can also visit the GTAAN website for details.
- OIE – China Summer Program open to all majors; Still looking for a group leader for the Summer Oxford Program May 23rd – June 25th to accompany 55 students and two faculty. Contact Margaret
- MATH – new major is now simply MTH with 4 different concentrations (Applied Math, Discrete Math, Probability & Statistics, and Pure Math) will be available starting Summer 2017; new math minor with only 15 hours choosing hours including MATH 2106 or 15 credits 3000-4000 courses; Linear algebra – any students who might be interested in changing to CS encourage them to take MATH 1554 and it's a better course and more TA assistance with MATH 1554 which 1553 is not offering. Currently for students who did change to CS or plan to change to CS, there's a new special topics course for 2 credits, MATH 2802.

❖ **Professional Development for Advising**, Dr. Beth Spencer, Advising Manager
(PowerPoint available online)

- Training and Professional Development
 - i. Beth's position was described to collaborate to develop and offer professional development and training for all undergraduate advisors across all academic units.
 - ii. Had a 20 minute job talk when applying discussed a few ideas beyond conferences and encourage scholarship, leadership, and research internally. Also find ways to incorporate career advising and at-risk intervention based off of feedback from SGA.

- iii. Seeking campus collaborations and new opportunities on-campus for joint initiatives and potential committees to network and learn.
- iv. Training vs Professional Development – think about it from the perspective of the job/tasks you have now vs. the future job/roles & goals.
- v. On the Advising website, there's a statement from the Academic Advising Committee sharing the vision and mission at Georgia Tech; Should consider adding:
 1. Intentionally help GT achieve RPG goals: Role in retention, persistence, progress, graduation (ensure that there's a clear understanding that advisors are on the frontline and have a role in graduation and retention)
 2. Align with and promote goals of dept/program/college/school
 3. Be valued/recognized as part of the students' learning process
- o Overview of Possibilities
 - i. Developing training and onboarding for our newest colleagues and be relevant to new to the profession, new to GT, staff and faculty, and other types of advisors including career, study abroad, student affairs
 - ii. Need to figure out what we want every advisor to be able to do or what do we need advisors to know now. Perhaps the time-sensitive, online and/or self-paced; an advisor toolkit, the technology utilized, or an advising handbook.
- o GTAAN's role in professional development
 - i. We'll need a collaborative effort from AAM, GTAAN (subcommittee), Advising Committee, advisors who do not participate in GTAAN, stakeholders (units on-campus)
 - ii. Know that we don't have to do this by ourselves or that we don't always need everyone's input. Consider using OHR and other technology for expertise, in addition to what other institutions are doing
 - iii. Create and sustain a positive and thriving advising network across campus through networking opportunities, new topics for meetings and workshops, and/or a certificate program which is a common practice at other universities beyond the workshop/meeting.
 - iv. We're going to do this methodically and collaborate across campus after we design and conduct needs assessments.
- o Begin the (campus discussion)

- i. Shanta Hutchins (CE) idea for research and publications to have an article published for a GT newsletter. Can use as a resume builder and help in moving forward with graduate school for our own professional development. Give opportunities to give others research based opportunities where they might not choose to publish in a journal. Seeking educationally sound research, both quantitative and qualitative.
- ii. Professional Development Committee
 1. Since we are seeking collaboration, know that GTAAN will reach out to academic units and we'll be seeking volunteers through the Committees and sub-committees to be developed.

❖ **Wrap-up**, Wes Kirkbride

- Best Practices June 26th – save the date!
- Survey Monkey will be sent for attendees to give GTAAN feedback – check email later today.
- Next meeting – February 22nd “Advisor's Role: *Title IX and Victims Trauma Support*”